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29 OCT 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 17 October 1969

1. Contact with Persons Scheduled to Retire in the Last Four Months of Calendar Year 1969 in relation to Cost-of-Living Increase (COLI) and Daniels-McGee Bill: We have contacted all persons scheduled to retire between September and December (inclusive) in relation to the 4% COLI and the pending Daniels-McGee Bill. The actions to date of the prospective retirees in shifting their retirement dates in anticipation of securing the new benefits is shown below. We anticipate additional retirement actions when and if the Daniels-McGee Bill becomes law.

Civil Service System

- 8 persons scheduled to retire in September extended to 31 October.
- 5 persons scheduled to retire 31 October remain on schedule.
- 6 persons not scheduled for retirement voluntarily surfaced themselves for retirement on 31 October.
- Of 29 persons scheduled for retirement in November or December,
 - 16 advanced themselves to 31 October.
 - 8 remained on schedule.
 - 5 are still undecided (one of these is in the field).

CIARDS

- 15 persons scheduled to retire in September extended to 31 October.
- 12 persons who did not have firm dates for retirement applied for voluntary retirement as of 31 October.
- Of 11 persons scheduled for November and December,
 - 3 persons advanced to 31 October.
 - 1 remained on schedule.
 - 7 are still undecided (five of these are in the field).

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2. Retirement Affairs Division Requests "Early Warning" on any Unscheduled Voluntary Retirements During Remainder of this Year: Representatives of RAD made a point of contacting personnel officers or career management officers throughout the directorates to enlist their services in giving "early warning" of any employees who indicate they might request voluntary retirement at this time. With the COLI now a fact, and the Daniels-McGee Bill becoming law a strong likelihood, we have been quite busy working on dates of retirement for persons scheduled to leave during the remainder of the year (some of whom are in the field). We could, therefore, benefit from the earliest advance notice of persons who might voluntarily opt for retirement during this period.

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4. Cooperative Education: [REDACTED] has returned from the Cooperative Education Conference at the University of Missouri. He describes the conference as very useful. He acquired a great amount of comparative data concerning salaries being offered to graduating co-ops by various employers. As his schedule permits, he will work up a paper on this salary data.

5. Military Award Ceremony: On 14 October an awards ceremony was held in the Office of the Chief, Mobilization and Military Personnel Division. At that time Colonel [REDACTED] presented the Purple Heart Medal to 1LT [REDACTED] USMC, for wounds received in combat in Vietnam on 20 March 1969. LT [REDACTED] was sponsored into the Marine Corps OCS Program as a Career Trainee. He currently is detailed to the Far East Division, on an interim assignment, before starting the formal CT training course in January 1970.

6. Reserve Affairs: Representatives from the Marine Corps Fourth Reserve District and Inspector-Instructor Staff of the D. C. area, attended the joint meeting of the JMETC on 13 October 1969 to inspect the training afforded our Marine Reservists. The guest speaker for the evening was Mr. Arthur Bardos from USIA. After the meeting in the auditorium, the Marine representatives met with the members of the Marine VTU 4-28 for a question-and-answer period concerning Reserve Affairs. The comments of the inspectors were favorable.

7. EAA Activities: During the EAA Activities Fair, which was held the week of 13 October, 160 employees joined EAA and 50 employees renewed their memberships. The total membership as of 17 October was [REDACTED]

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/s/ Robert S. Wattles

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